

SPF SIG Evidence Based Interventions Workgroup

Meeting Minutes

1:30-3:30 PM on December 21st, 2010

In attendance were the following members: Jodi Barnett, Michael Sobocinski, Devon Urquhart, Rebecca Busch, Marcia Howell, Mary Sullivan, Sherrie Wilson in lieu of Natasha Pineda, Genevieve Casey and Elizabeth Ripley

❖ SPF SIG Status/Redefined Role of EBI Workgroup

The first draft of Strategic Plan has been submitted to our Project Officer and has been given back for revisions to be made. The SPF SIG staff hopes to have a final draft submitted before the New Year. The EBI Workgroup and projects performed by the EBI Workgroup, such as creating the Guidance Document, is mentioned in the Strategic Plan.

When the SPF SIG selects grantees the EBI Workgroup will assist these grantees in selecting evidence based interventions through a committee made up our workgroup members. We may also assist with Training/Technical Assistance to communities, as needed.

❖ Questions/Answers

Q: Will other workgroups be giving input to the Guidance Document?

A: As of now this is undecided. It may be nice to allow other workgroups to review the document and receive feedback. It may also be helpful to have the EBI Workgroup review RFP before it's submitted, as this could help fine tune the Guidance Document process.

Q: What is the status of a "risk and protective factors" workgroup for adults?

A: This workgroup is in the developmental stages. Devon Urquhart will follow up with Diane Casto regarding the development of a workgroup.

❖ Diagram

The verbiage in the diagram may be confusing, as it uses the terms *strategy* and *intervention* synonymously. Strategy sounds like we are focusing on a "bigger picture" while "intervention" may be intimidating to some readers. Strategy sounds like it could be a compilation of interventions—for example, an environmental strategy may consist of several interventions.

Criteria 3 of the diagram addresses what the core components are. This helps address whether grantees need to contact developers of an evidence based intervention for key components. It also guides the grantee in thoughtfully implementing strategies to incorporate a program's fidelity. Workgroup members suggested the content section should review/elaborate on the core content of an intervention in efforts to maintain fidelity.

❖ **Editing Document**

Workgroup members would like the document to include a “risk and protective factors” section—although this will be included in the EPI section, and we don’t want to duplicate efforts, it’s important to include the influences as much as possible. The workgroups wants to ensure that there are risk and protective factors for adults, as much of the focus for risk/protective factors appears to be centered for the adolescent population. Jodi and Michael will insert a risk and protective factors section into the guidance document.

There are three check lists that grantees may use to make strategy selection a thoughtful process. Number 2 on the *Relevance Checklist* states, “in situations where there is a lack of information in the literature or there haven’t been many programs because of an emergency field/population”. This does not necessarily mean that data be available, as our community populations are unique, and may not have a peer reviewed journal or a relevant existing intervention on the NREPP. The EBI Workgroup would then need explanations regarding why the community believes that a particular intervention would do well in their community and help this grantee document the intervention effectively. *Culturally Appropriate Checklist*: verbiage in title may need to be changed.

❖ **Next Meeting**

Our next meeting will be on January 19th from 1:30 PM-3 PM. The call in phone number is 1-800-315-6338 and the call in code is 4984. A reminder and agenda will be sent out prior to our meeting.